

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF MAY 6TH, 1936.

The Board of Public Works met in the offices of the Board, Union Trust Building, Baltimore, on Wednesday, May 6th, 1936, at two o'clock, P.M.

Present-

Harry W. Nice, Governor.
Wm. S. Gordy, Jr., State Comptroller
Hooper S. Miles, Treasurer.

Mr. Wm. H. Blakeman, State Budget Director, attended the meeting.

The following letter dated May 4th, 1936, addressed to the Board by Mr. Blakeman, was read and considered -

State Budget Director
2411 N. Charles St.
Baltimore, Maryland.

EXECUTIVE DEPARTMENT
ANNAPOLIS MARYLAND

May 4, 1936.

Board of Public Works,
Annapolis, Maryland.

*1936
Reserve fund*

Gentlemen:-

The Board will recall that there was earmarked for the use of the State Department of Health \$5,000 to be allocated in the event that certain expected Federal funds would not be forthcoming. The Board will also recall that \$1,000 of this earmarked fund was allocated to the Health Department in December 1935. I am informed by Mr. Kirkman that Federal funds have been provided for five months of the present fiscal year running from February 1 to June 30, by the Federal Social Security Law. It is possible also that Congress will appropriate to care for their next fiscal year which will take care of July, August and September of the present Maryland fiscal period.

Under these circumstances, I recommend that \$2,333.33 of this \$4,000 be allocated to the State Department of Health.

Yours very truly,

/s/ Wm. H. Blakeman

State Budget Director

The Board approved the recommendation of Mr. Blakeman that \$2,333.33 of the \$4,000 heretofore allocated to the State Department of Health out of the 1936 Reserve Fund be left to the credit of the Department and the balance \$1,666.67 be returned to the Reserve Fund.

The following letter dated May 4th, 1936, addressed to the Board by Mr. Wm. H. Blakeman, State Budget Director, was read and considered -

1936 Reserve Fund

EXECUTIVE DEPARTMENT
ANNAPOLIS MARYLAND

State Budget Director
2411 N. Charles St.
Baltimore, Md.

May 4, 1936.

The Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

The remainder of the \$4,000 heretofore earmarked for the Department of Health being \$1,666.67, I recommend to be allocated to the Montrose School for Girls. This institution is badly in need of this allocation from the Board by reason of the fact that there are certain repairs and replacements which they are absolutely unable to cope with from their operating budget. The increased population and further demands of the Juvenile Courts have presented a problem that is giving concern to the authorities at Montrose. The School needs badly a new agricultural tractor and plough. This at the very lowest figure obtainable will cost \$1,115.95 and the reconstruction of their chicken houses will require approximately \$550. I therefore recommend that the above balance be given to them to cover these two items of repair.

In addition to the above allotment, the following work of reconstruction and repairing at this institution is urgently needed before the next winter season:

Repairs to fences, hog pens and barn....	\$600.00
Painting of water tank (rusting badly)...	185.00
Repairing of kitchen range.....	96.00
Repairing and renewing gutters on bldgs..	350.00
Painting interior of Wilson bldgs.....	570.00
Laying 50 blocks of sidewalk.....	150.00
Repairs to Mansion Heating System.....	140.00
	<u>\$2,091.00</u>

These are the most urgently needed of the construction items that cannot be handled from the operating budget of this year and I recommend that \$2,100. from construction funds, later to be at the disposal of the Board of Public Works be allocated to this institution to be used for the above purposes when and as the money is received by the State.

Very truly yours,

/s/ Wm. H. Blakeman.

State Budget Director.

The Board approved the recommendation that \$1,666.67 be allocated to Montrose School for Girls out of the 1936 Reserve Fund for the purposes outlined in the first paragraph of Mr. Blakeman's letter of May 4th.

The Board also approved the allocation of \$2,100.00 to be credited to Montrose School for Girls out of Grant money to be received from the Federal Government in connection with construction projects now underway at State institutions.

The following letter dated April 27th, 1936, addressed to the Board of Public Works by Mr. Wm. H. Blakeman, State Budget Director, was read and considered -

EXECUTIVE DEPARTMENT
ANNAPOLIS MARYLAND

April 27, 1936.

The Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

The accounts of the Conservation Department have been carefully reviewed and it is found necessary at this time to ask the Board of Public Works for an allocation of funds. First, the \$5,000 earmarked for expenses of the Study of the Habits of Migratory Fish will all be needed for this work as the Commission has arranged and obligated this entire fund for this work as provided in Joint Resolution No. 26 of the Assembly in its 1935 Session and none of this earmarked fund will be available for other general Conservation Department expenses.

The following table will give a comparison of the budgets of the Conservation Department as established October 1, of each of the last four fiscal years:

<u>Year</u>	<u>Total Budget</u>	<u>Shell and Oyster Fund</u>	<u>Net Operating</u>
1933	\$287,720	\$85,000	\$202,720
1934	203,984	29,485	174,499
1935	203,984	29,485	174,499
1936	263,235	100,000	163,235

It will be noted that during the present fiscal year there is available for the work of the Department, after deducting the oyster propagation and shell fund \$11,000 less than the last year. It was hoped that economies might be instituted which would result in a lower expenditure for the Conservation Department than in the two years previously. This may be possible yet, but the Department does not see its way clear to operate with such a drastic reduction as has been set up. The following table of cash disbursements of the Department will give an idea of how much below previous years the operating budget is set, and while it is hoped that it will not be necessary to equal previous years, there is need of funds at the present time to see the Department through without a deficit.

<u>Year</u>	<u>Cash Disbursements</u>	<u>Less Shell Fund and Oyster Propagation</u>	<u>Spent on General Activities</u>
1933	\$257,034.12	\$55,650	\$201,384
1934	223,990.81	18,084	204,906
1935	224,953.12	27,434	197,516
Proposed after present recommendation:			
1936	276,000.00	85,000	191,000

It is recommended at this time that \$7,000 from the Reserve Fund be allocated for the Department in order that it may see its way clear to proceed with the usual activities.

Yours very respectfully,

/s/ Wm. H. Blakeman.

State Budget Director

It is allocated and proceed with it

The Board approved the recommendation that \$7,000 be allotted to the Budget Account of the Conservation Department from the Reserve Fund for 1936.

The following letter dated May 2nd, 1936, addressed to the Board of Public Works by Mr. Wm. H. Blakeman, State Budget Director, was read and considered -

EXECUTIVE DEPARTMENT
ANNAPOLIS MARYLAND

May 2, 1936.

Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

After carefully reviewing the question of expenses of members of the Conservation Commission, it is recommended that the members of this Commission be allowed traveling expenses for round trips from Baltimore to distant parts of the State when such trips are incurred in connection with the discharge of their official duties. The law creating this Commission, after fixing the salary, says:

" - - - and they shall each be entitled to receive in addition thereto the necessary traveling expenses and disbursements incurred by them in the discharge of their official duties."

There is a public demand for one of the Commission to be appointed from the Chesapeake Bay region and at least one from the Far Western portion of the State. Were all three Commissioners resident in Baltimore, there would be frequent trips to distant parts of the State in order to discharge their official duties. The appointment of Commissioners from other portions of the State than Baltimore City has resulted in one or more Commissioners being residents of a region where the Conservation Commission has active conservation work in progress and which must be attended to by some member of the Commission and for this reason it would appear that the ruling of a former Attorney General that daily transportation from home to office of a State employee is not a State liability should not apply literally to the trips of this Commission when made in order to discharge their official duties.

It is recommended that the Comptroller reimburse the members of this Commission for transportation from Baltimore to distant parts of the State and return when their official duties require such trips and when there is an itemized statement of such expenses presented in accordance with the recent ruling of the Board of Public Works.

Yours very truly,

/s/ Wm. H. Blakeman.

State Budget Director.

The Board approved the recommendation made by the State Budget Director.

*St. Dept. of
Public Welfare*

The Board took up the question of salaries to be paid employees of the Board of State Aid and Charities, particularly the salary of the new Executive Secretary, Mr. J. Milton Patterson, and the salaries being paid employees who have heretofore been working under the Board of State Aid and Charities in connection with the administration of the Old Age Pension Law, the Aid to Dependent Children Law, etc.

The Board thought it would be well to take this matter up with the members of the Board of State Aid and Charities, and instructed the Secretary to advise Mr. Samuel E. Shannahan, Chairman, of the latter Board, to arrange for a meeting of his Board with the Board of Public Works in the offices of the Board of Public Works, Union Trust Building, Baltimore, on Wednesday, May 13th, 1936 at nine o'clock, A.M., for the purpose of discussing the question of salaries of these employees of the Board of State Aid and Charities.

The Board approved the amendment dated April 26th, 1936, submitted by the State Roads Commission, applicable to its Budget for the fiscal year ending September 30th, 1936.

Dept. of Correction

The following letter dated April 30th, 1936, addressed to the Board by Mr. Blakeman, State Budget Director, was read and considered -

EXECUTIVE DEPARTMENT

April 30, 1936.

The Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

The Board of Welfare has written to the Governor requesting the transfer of certain funds in the State Use Account into the budgets of the

Maryland House of Correction and the Maryland Penitentiary. The Governor has asked me to investigate this and if found to be proper to have the necessary budget amendments prepared and presented for his and your approval.

I have carefully investigated the propriety of such an act and am of the opinion that it is perfectly legal and proper under Section 3 of the Budget Law which provides as follows:

"SEC.3. AND BE IT FURTHER ENACTED, That if any additional funds from any source whatever in excess of the appropriations herein made shall come into the hands of any department, board, commission, officer, or institution of the State, the same may be expended by such department, board, commission, officer or institution, with the approval of the Governor;"

I find no explicit legal dedication of any State Use fund. It was inaugurated, as far as I can ascertain, as a means of carrying out the instructions of Chapter 556, Acts of 1916, directing the State Board of Prison Control to establish and maintain a system of labor for prisoners to supersede the system of contract labor. I see no reason, therefore, why the profits of the present year's operation at the State Use Shops cannot properly be used to aid in the maintenance of the two penal institutions.

These institutions are overrunning their prorated budget allowance, and while my recommended allocation from the Cushion Fund of last summer started these institutions at the beginning of the fiscal year with more than they had previously been allowed (\$4,000 at the Penitentiary and \$6,000 at the House of Correction), the population at these institutions has increased far more than anticipated. This is principally by reason of the Penal Farm not being in the position to care for more prisoners than they had been taking and also to an unexpected increase from the courts.

I therefore recommend that \$18,000 of Special Funds accruing to the earnings account of the State Use Fund for the present fiscal year be allocated to the two penal institutions in the following proportion: to the Maryland House of Correction \$14,000 and to the Maryland Penitentiary \$4,000.

Yours very truly,

/s/ Wm. H. Blakeman

State Budget Director.

The Board was agreeable to the recommendation that \$18,000.00 be transferred from the Earnings Account of the State Use Fund for the present fiscal year to be allocated to the two penal institutions in the following proportion -

Maryland House of Correction - \$14,000.
Maryland Penitentiary - - - - \$ 4,000.

- - - - -

The State Budget Director brought to the attention of the Board a proposed increase in the salary of a Stay Floorman at the State Tobacco Warehouse from \$600.00 to \$900.00 and also a prospective increase in the

salaries of Samplers, the increases to be covered by an amendment to be submitted in due course.

The Board stated it would act upon the increases upon the amendment being submitted for approval.

The following letter from Mr. Henry P. Hopkins, Architect, dated May 2nd, 1936, was read and considered -

Henry Powell Hopkins
-Architect-
10 E. Mulberry Street
Baltimore, Md.

May 2, 1936.

Mr. Joseph McCusker
Secretary of the Board of Public Works
Comptroller's Office,
Annapolis, Maryland.

Re: Spring Grove State Hospital
St. File No. Md. 1634-R
Eastern Shore State Hospital
St. File No. Md. 1023-R

Dear Mr. McCusker:

Enclosed are two letters which I have received from the Federal Emergency Administration of Public Works, one relative to the Spring Grove State Hospital construction and one relative to the Eastern Shore State Hospital construction, all referring to a request for a grant on moneys agreed to be expended by the State over and above the original grant request.

The Government asks you, as a principal, in preparing the final grant requisition at the completion of these jobs to submit available supporting data and at that time, they will endeavor to obtain a grant on the additional amount.

This is as far as I can carry this matter for you until you make a requisition for the grant from your office.

Very truly yours,

HPH:MKW

/s/ Henry Powell Hopkins,
Architect

The Board approved the suggestion made by Mr. Hopkins, and the State Comptroller's Office will look after the filing of an application for payment of grant on the additional expenditures at the Institutions.

The Secretary brought to the attention of the Board a telegram from the American Banker, requesting authority to publish the advertisement of the State for proposals for bonds to be issued June 1st, 1936.

The Board was of the opinion that sufficient advertising had already been authorized, and did not feel the necessity of authorizing any further advertising.

State Property

The following letter from Mr. J. D. Blackwell, President, State Teachers College, Salisbury, Maryland, dated April 23rd, 1936, was read and considered -

STATE TEACHERS COLLEGE
Salisbury, Md.

April 23, 1936/

Mr. Joseph O'C. McCusker,
Secretary, Board of Public Works
Annapolis, Maryland.

Dear Mr. McCusker:

Since we do not expect to need the black Dodge for practice teaching for two years, and since Miss Ruth Powell, our social director, really needs a car and is willing to purchase the black Dodge at a reasonable rate, we have secured the following estimates from three Salisbury dealers.

Wicomico Garage (J.H. Johnson).....	\$200
B Frank Parsons.....	195
Wicomico Motor Co. (J.J. McAllister).....	280

We shall appreciate your advising as to whether in your opinion we should charge Miss Powell the \$280, the value estimated by Mr. McAllister, Dodge dealer, or an average of the three estimated values - \$225.

Very truly yours,

/s/ J. D. Blackwell

President.

JDB:MWF

The Board authorized the sale of the automobile to Miss Ruth Powell, social director at the School, for the sum of \$200.00.

The following letter dated May 1st, 1936, from Mr. J. D. Blackwell, President, State Teachers College, Salisbury, Maryland, was read and considered -

STATE TEACHERS COLLEGE
SALISBURY MD.

May 1, 1936.

Mr. W. S. Gordy, Jr.,
State Comptroller,
Annapolis, Maryland.

Dear Mr. Gordy:

I am writing you relative to the request made by Mr. Morison of the State Roads Commission, to the effect that the Commission be given a seventy foot right-of-way through the property upon which the State Teachers College at Salisbury is located. Mr. Morison advises that the State Roads Commission feels that the by-pass should go through the State Teachers College property at approximately 300 feet from the east side of the College property. This would leave a strip of approximately 230 feet in width between the east side of the proposed by-pass and the west side of the Pennsylvania railroad.

Superintendent Cook has requested me to secure information from you as to whether or not the granting of the State Roads Commission's request is desirable, and, if so, whether or not it would necessitate legislative action.

A carbon copy of this letter is being sent Superintendent Cook for his information.

Very truly yours,

/s/ J. D. Blackwell
President

JDB:MWF

The Board approved the request of the State Roads Commission that it be given a seventy foot right-of-way through the property upon which the State Teachers College is located in connection with the construction of a by-pass at Salisbury, Maryland.

The following letter dated May 2nd, 1936, to the Board of Public Works, from Springfield State Hospital, was read and considered -

SPRINGFIELD STATE HOSPITAL

May 2, 1936.

Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

At the May meeting of the Board of Managers of the Springfield State Hospital, I was instructed to seek your approval of a change in the minimum salary scale at this hospital. For a considerable period of time male attendants have been employed at \$31.50 per month with full maintenance and female attendants at \$27.00 per month with full maintenance. It seems that a reduction in the minimum wage schedule for attendants was made at this hospital prior to the percentage reduction ordered by the Legislature. As a result attendants here have had a double loss which brings the salary scale of Springfield below that of Spring Grove Hospital where male attendants are started at \$36.00 and female attendants at \$31.50.

During the past two months the Employment Commissioner's office has been unable to furnish replacements in sufficient numbers because of this low wage. We have a hospital building at the Epileptic Colony which is ready to open but which cannot be furnished with employees as they cannot be secured. In spite of taking on every employee certified who would come to the hospital, there has been a loss in the total number of attendants employed during the past month. The condition begins to be quite serious.

The hospital has in its budget, funds to increase the minimum cash compensation of all attendants receiving the minimum to \$36.00 and \$31.50, thus putting us in a competitive position for employees with Spring Grove. If we are allowed the same per capita for the second year of this biennium as for the first, there will be sufficient to carry on at this wage throughout the period. The increase of payroll will amount to approximately five thousand dollars per year. In view of the resolution of your Board on March 24th, we believe that your authority should be secured before taking any other steps.

Very truly yours,

/s/ Ira A. Darling, M.D.
Superintendent.

IAD:LFC

The Board was agreeable to an amendment to adjust the salaries of attendants at Springfield State Hospital in accordance with the recommendation contained in Doctor Darling's letter.

The Board approved bills of C.A.L. Wilson, in the amount of \$159.00 for a new roof on the Governor's Garage on Bladen Street and for other work in connection with that building, the Board having authorized the work at a previous meeting.

The Board authorized Mr. E. Lee Kries, State Engineer, to proceed with the necessary work in connection with the discharge of rain water from the Court of Appeals Building and other State Buildings in Annapolis in accordance with notice received from the Annapolis Metropolitan Sewerage Commission. It is understood the cost of this work will be around \$600.00, payment to be made out of the Board's Contingent Fund.

The Board approved bill of Clyde N. & Nelson Friz, in the amount of \$300.00, for architectural services in connection with work on the Meyer Cottage at Montrose School for Girls.

The following letter dated May 1st, 1936, addressed to the Chief Deputy Comptroller by Mr. Wm. A. Codd, Chief Auditor of the State Roads Commission, was read and considered -

STATE ROADS COMMISSION

May 1st, 1936.

Mr. Jos. O'C. McCusker,
Chief Deputy Comptroller,
Annapolis, Maryland.

Dear Mr. McCusker:

I want to acknowledge receipt of your notice to departments, dated April 29, 1936, wherein section 2 of Chapter 92 of 1935, is set forth.

I acknowledge also a copy of the Resolution passed by the Board of Public Works at its meeting on March 24, 1936.

Relying on the provisions of this Resolution, the Commission will be guided thereby respecting salary increases to its officers and employes. Likewise, the Commission will abide by the Resolution of the Board and forward to you its vouchers before paying any officer or employe any sums for traveling, automobile or other expenses incurred in the performance of their duties.

The Commission also will conform with the section of the Resolution that compels the Commission each quarter of the year, to submit a detailed report of all sums paid to officers and employes for traveling, automobile and other personal expense.

I would like to discuss with you, however, that provision of the Resolution which limits the number of employes to that number authorized in the Budget Act; you are well aware of the fact that the Commission's activities, especially during the construction season, may demand the employment of additional road inspectors and engineers in the performance of its work, particularly if new funds should become available, which funds are not comprehended in the Budget.

On my next visit to your office, I should like to discuss this with you, so that you may advise me concerning the application of this phase of the Resolution.

Very truly yours,

/s/ Wm. C. Codd.

Chief Auditor.

WAC:LEM

As to the fifth paragraph of Mr. Codd's letter, the Board was of the opinion that the State Roads Commission should use its discretion in connection with the employment of additional employees in the contingencies mentioned by Mr. Codd.

The Comptroller submitted to the Board for approval a statement of salaries and expenses paid in the administration of the Emergency Gross Receipts Tax Law in the period April 1st, 1935 to March 31st, 1936, the total expenditures in that period amounting to \$224,662.01.

The Board approved the report.

State Property

The Secretary brought to the attention of the Board a letter from Mr. Harry Mertz, Purchasing Agent, advising that he had received from the Maryland Milk Control Commission the office furniture and equipment which had been used by that Commission up to the time it ceased to function, and asked that he be advised what disposition to make of the property.

The Board felt that this property should be held intact until after the next session of the General Assembly of Maryland, at which session a new Act creating a Milk Control Commission may be passed, and which new Commission would have use for the furniture now being held by the State Purchasing Agent.

State Property

The Secretary brought to the attention of the Board a letter dated May 2nd, 1936, from Mr. Harry Mertz, State Purchasing Agent, advising that he had in his possession three automobiles turned over to him by the Maryland State Transit Bureau, when the Transit Program was terminated. The automobiles are located at the Civic Garage, 7 N. Frederick St., Baltimore.

The State Budget Director was authorized to ascertain if any of the State Institutions were in need of automobile equipment, and if possible to determine where this equipment could best be placed. The Director stated he would try to have some information on the subject for the Board at its next meeting.

The following letter dated May 2nd, 1936, from Mr. Henry P. Hopkins, Architect, was read and considered -

HENRY POWELL HOPKINS
ARCHITECT
10 E. Mulberry St.
Baltimore, Md.

May 2nd, 1936.

Mr. Joseph McCusker,
Secretary of the Board of Public Works
Comptroller's Office
Annapolis, Md.

Re: New Dormitory Building.
Springfield State Hospital
St. File No. Md. 2243

Dear Mr. McCusker:-

The new building at the Springfield State Hospital has a treatment of exterior waterproofing included in its contract. Due to the fact that this building has been waterproofed on the inside and copperpanned throughout, this exterior treatment of waterproofing has been found to be unnecessary.

The building existed all last winter and fall with no moisture penetrating its walls and the Board of Managers of the Springfield State Hospital is desirous of knowing whether the Board of Public Works will give permission to have this waterproofing applied to one of the other buildings in the Hospital which needs this exterior treatment. The Contractor is willing to give a credit of \$400.00 for the omission of this work under his contract and have the work applied to another building without any change in the cost of the project to the Owner.

A request is herewith respectfully made for permission to transfer this work from the new building to one of the existing buildings.

Your cooperation will be greatly appreciated.

Very truly yours,

/s/ Henry Powell Hopkins,
Architect.

HPH:MKW

C.C. Dr. Ira A. Darling.

The Board approved the recommendation of the Architect that the waterproofing originally contemplated for the new building be eliminated from that construction work and that it be used on one of the buildings in the hospital group which is in need of this waterproofing treatment. The contractor on the new work is willing to proceed with the work on the old building without any change in the cost of the project to the Owner.

The Board approved the recommendation of the Architect.

The following letter dated April 24th, 1936, addressed to the Board by Spring Grove State Hospital, was read and considered -

SPRING GROVE STATE HOSPITAL
- Catonsville, Md. -

April 24th, 1936.

Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

After a thorough inspection of the several buildings on the outlying property of the Hospital, used for the purpose of housing employees of the Institution, Dr. S. W. Weltmer, the Superintendent, reported to the Board of Managers that some of them are in very bad condition.

The Board, at its regular meeting held this date, in order to bring this condition to the attention of the proper authorities, adopted the following Resolution:

"WHEREAS the Superintendent, Dr. S. W. Weltmer, has reported to the Board of Managers of Spring Grove State Hospital that fifteen buildings on the Hospital premises are in a dangerous and defective condition and in need of immediate repairs and

WHEREAS it will cost approximately \$8,500.00 to make the necessary repairs, a major portion of the labor involved being available from the regular Hospital force and inmates, and

WHEREAS no funds are available from the regular Hospital appropriation for this purpose,

THEREFORE BE IT RESOLVED that a copy of this resolution be sent to the Board of Public Works, calling attention to our needs and requesting an immediate appropriation to meet these requirements."

It is therefore requested that a special appropriation of \$8,500.00 be made by the Board of Public Works in order that these urgent and necessary repairs may be made to the property of the State of Maryland.

Yours very truly,

/s/ G. H. Rice, Secretary,
Board of Managers.

The Board agreed that the work recommended by the Superintendent of the Institution should be done and allocated to the Institution for payment of the cost of the work the sum of \$8,500.00 from the grant money to be received by the State from the Federal Government in connection with the new construction work in progress at this time at the Institutions.

Dept. of Forests & Parks

The Secretary advised of receipt of advice from the Fidelity-Philadelphia Trust Company, Philadelphia, Pennsylvania, executors of the estate of William L. Abbott, deceased, that Doctor Abbott had willed to the State a farm consisting of 350 acres in Cecil County, the property to be used as a Park or Forest Reserve.

It was duly moved, seconded and carried that the State accept this property.

State Property

The Secretary brought to the attention of the Board a letter, dated May 2nd, 1936, addressed by Mr. Harry Mertz, State Purchasing Agent, to the Budget Director, advising that the Board of State Aid & Charities had turned over to the State Purchasing Agent a quantity of materials remaining on hand at the time the Transient Bureau went out of existence. A list of Materials was submitted.

The State Budget Director was requested to consult with the State Purchasing Agent and with Mr. Walter N. Kirkman, Chief of the Bureau of Personnel and Accounts of the State Department of Health, and to distribute this material to the Institutions and Departments of the State which are in position to make best use of it.

Incl.

The Secretary brought to the attention of the Board a letter dated April 14th, 1936, from Mr. F. W. Rohrs, P.O. Box 385, Baltimore, Maryland. The Board had previously had before it a claim from Mr. Rohrs for damage done to his property by the State Roads Commission in the construction of the Philadelphia road as it went by Mr. Rohrs property.

The Board took no action upon this last letter from Mr. Rohrs.

The Secretary brought to the attention of the Board a letter dated April 9th, 1936, from the Attorney General, relative to a proposed gift to the State by William S. Thomas, Esq., of the Baltimore bar, of a tract of land in Howard and Carroll Counties for the use of the Game Division of the Conservation Department.

The Attorney General called to the attention of the Board the restrictions contained in Mr. Thomas' proposed deed.

After considering the matter the Board was of the opinion that it would not be willing to accept the deed with the restrictions contained in it.

State Property

The Secretary brought to the attention of the Board a letter from the Public Library of Annapolis and Anne Arundel County, in which request was made that any furniture to be discarded from the renovated Governor's Mansion be donated to the Library for its use.

Consideration of the request was deferred until a later meeting.

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The following letter dated May 2nd, 1936, addressed to the Board of Public Works by Mr. William A. Codd, Chief Auditor, State Roads Commission, was read and considered -

STATE ROADS COMMISSION

May 2, 1936.

Mr. Joseph O'C. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

There are outstanding on the books of this Commission as at March 31, 1936, certain Accounts Receivable which are considered bad and doubtful of collection.

On statement No. 1, attached, is shown the detail of those Receivables uncollectible, aggregating \$23,562.85. Repeated efforts have been made to enforce the collection of the items, but the Commission has been unsuccessful in its attempts. It is to be noted that many of the items amount to 25¢ each and represent fees formerly charged by the Commission for the issuance of permits in connection with road activities. There also are included in the list, the names of the debtors for sign license privileges which have been erroneously charged on the assumption that the individuals or companies were outdoor advertising concerns engaged for profit.

It is understood, of course, in connection with these unpaid items, that a license did not, in fact, issue in their favor.

It is in connection with those items on Statement No. 1 that the Commission now respectfully petitions your Honorable Board for the authority to abate and cancel all outstanding items.

On Statement no. 2, attached, are shown various Receivables due the Commission, most of which were considered by the Board of Public Works at its meeting on February 10, 1932. The Commission does not recommend the abatement of these items because it is believed that continued collection effort may produce satisfaction or partial payment of some of them.

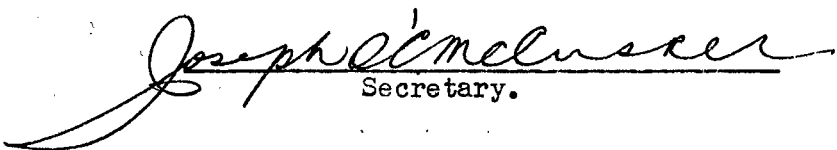
Very truly yours,

/s/ William A. Codd,
Chief Auditor.

WAC:LEM

The Board instructed that these uncollectible accounts in excess of \$50.00 be referred to the Attorney for the State Roads Commission for collection, and in the event the Attorney decides some of them are not possible of collection he should report the matter to the Board at a later meeting for further consideration of the Board.

There being no further business, the meeting adjourned.


Secretary.